



# County Legislature

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Gregory W. Townsend, Legislator  
7<sup>th</sup> Legislative District

4 Crescent Place  
Monroe, New York 10950

Res: (845) 783-6481 ☎ Bus: (845) 291-4800 ☎ Fax: (845) 291-4809  
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## Community Alert Protocol CAP

The Community Alert Protocol (CAP) is a notification system to alert communities within Orange County Sewer District #1 (OCSD#1). CAP will be used to communicate the potential for an adverse environmental impact to the communities. Notification will be made of an event which occurs at the Harriman Wastewater Treatment Facility (Facility) or within the collection systems operated by the communities. The occurrence of an event in a municipal system can only be communicated through CAP if OCSD #1 is informed by a local resident or municipal official. **IF YOU SMELL SOMETHING SAY SOMETHING.**

OCSD#1 is prepared to implement CAP immediately upon receipt of the completed form attached to this communication. This form will advise OCSD#1 of the person to be contacted and their preferred method of contact (see attachment ).

CAP is another community outreach program which will be added to the existing programs. Currently, if people have odor concerns or need to contact the Facility, they call (845) 291-2033. This number is posted in Airplane Park in Monroe. When an odor complaint is received the Building Construction Supervisor dispatches an OCSD#1 employee to investigate the complaint. The results of the investigation determines what corrective action needs to be taken.

In the event of an emergency being reported to OCSD#1 during non-operation hours, the caller is instructed to call (845) 431-9085. This number is a 24-hour, 365-day service, which contacts the appropriate OCSD#1 personnel. As required that person will physically respond to the emergency and initiate corrective action. OCSD#1 personnel are on call 24/7 (see attached contact list).

**COMMUNITY ALERT PROTOCOL  
CAP**

**NOTIFICATION FORM**

**NAME OF MUNICIPALITY:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**PREFERRED METHOD OF CONTACT\*\*:**

**E-MAIL ADDRESS:** \_\_\_\_\_

**FAX NUMBER:** \_\_\_\_\_

(\*\* IF BOTH E-MAIL AND FAX ARE PROVIDED WE WILL SEND INFORMATION TO BOTH.)

**PLEASE COMPLETE AND FORWARD WITHIN 30 DAYS OF RECEIPT OF THIS  
CORRESPONDENCE TO:**

**DAVID ORTIZ  
SENIOR WASTEWATER TREATMENT PLANT OPERATOR  
ORANGE COUNTY SEWER DISTRICT #1  
PO BOX 956, 72 RIVER ROAD  
HARRIMAN, NEW YORK 10926**

## **Orange County Sewer District #1 (OCSD#1) Contact List**

### **Option #1:**

Dial (845) 291-2033 to speak with Clerk.

### **Option #2:**

Step #1: Dial 411 (Directory Assistance).

Step #2: When prompted for City, reply with Harriman.

Step #3: When prompted for Listing, reply with Orange County Sewer District #1.

The operator will then give you the phone number (845) 291-2033.

### **Option #3:**

Dial (845) 431-9085 and speak with Operator.

### **Option #4:**

Step 1: Type [www.orangecountygov.com/efs](http://www.orangecountygov.com/efs) in web browser's address bar. This will bring you directly to the main EF&S web page.

Step 2: Click on the Orange County Sewer District NO.1 (OCSD NO.1) link. This will bring you directly to the web page for OCSD NO.1.

### **Option #5:**

Step 1. Type [www.orangecountygov.com](http://www.orangecountygov.com) in web browser's address bar.

Step 2. Click on County Departments (left hand side of screen), which will make screen refresh and all of the County Departments will then be listed.

Step 3: Click on Environmental Services (under County Departments)

Step 4: Click on the Orange County Sewer District NO.1 (OCSD NO.1) link. This will bring you directly to the web page for OCSD NO.1.



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## **Sewer Emergency Notification Plan**

In case of an emergency, clog or odor problem, the following plan has been created in order to notify the general public:

1. If a problem is suspended, the plant will notify the Deputy Commission via email and/or fax.
2. He, in turn, will notify the municipals by email and/or fax. All five municipals will be notified. The contact person will be the local representative for the residents in the districts.
3. The appropriate authorizes will be able to communicate and move forward with a plan of action and corrective measures.
4. The general public will then be given answers as to the problem and measures being used to correct the problem.

This plan is scheduled to in effective in about two weeks beginning the week of June 4, 2007. This plan is to ensure the awareness and safety of the general public.

General maintenance has been scheduled for the cooler months in order to avoid the odors in the warmer weather when people have their windows open.